

COVID-19 PROCEDURES

INTRODUCTION

Safety protocols for FBC Midlothian campus and administration building should be followed by all who enter our campus. Since this is an ever-changing situation, the church may need to change protocols at any time to address specific needs and circumstances to protect the health and safety of students, employees, and the community. FBC Midlothian will continue to seek guidance from local, state, and federal officials.

It is important to remember the virus that causes COVID-19 can spread by infected persons who have few or no symptoms. Even if an infected person shows no signs or is only mildly ill, the people they spread it to may become seriously or fatally ill. Because of the hidden nature of this threat, FBC Midlothian expects all employees, students, and families to follow these practices rigorously.

While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps churches can take to reduce the risks to students, teachers, staff, and their families significantly.

Because of variance in facilities, some ministries may be approved for modifications to the protocols listed below.

Staff/Volunteer

- » All are required to complete a daily self-screening for symptoms before arrival.
Please see Page 5 for a list of symptoms.
- » The self-screening should include taking their temperature.
- » All must practice appropriate hand hygiene, respiratory etiquette, and social distancing.
- » All are required to wear a facial covering while in the classroom and common spaces unless in isolation.
- » All are expected to clean and sanitize workspace before and after use.

Family

- » Parents must ensure they do not send a child to campus if the child has COVID-19 symptoms (as listed in this document) or is lab-confirmed with COVID-19, and instead should opt to participate online.
- » All are required to complete a self-screening for symptoms before arriving at church.
Please see Page 5 for a list of symptoms.

- » All grades 1st through 12th are required to wear a facial covering while in classrooms, hallways, and common spaces.
- » All facial coverings should cover the nose and mouth.
- » All are encouraged to use hand sanitizer.
- » All will be seated 6ft apart or as far apart as possible during worship times.

COVID RESPONSE

Response to a lab-confirmed COVID-19 positive case

- » If an individual who has been in the church is lab-confirmed to have COVID-19, FBC Midlothian will notify its local health department, in accordance with applicable federal, state, and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA)
- » FBC Midlothian will close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected. If more than seven days have passed since that person was on campus, that area will not be closed off.
- » For positive cases, the staff member/volunteer does not return until at least ten days have passed since the development of symptoms, they experience a reduction in symptoms, and have been fever-free without fever-reducing medication for at least 72 hours.

Response to a staff member/volunteer with a COVID-19 symptom

- » All are asked to self-screen before entering campus.
- » If a staff member/volunteer arrives with a symptom or reveals a symptom, they will be sent home.
- » Disinfect workspace as soon as is feasible.

Response to a student with a COVID-19 symptom

- » The church will immediately separate any student who shows COVID-19 symptoms while on campus until a parent or guardian can pick up the student.
- » Staff should clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as it is feasible.
- » Students who report feeling feverish should be given an immediate temperature check to determine if they are symptomatic for COVID-19.

USE OF FACE COVERINGS

Requirements

- » FBC Midlothian will comply with all state and local orders in wearing a face covering.
- » Unless a student has a documented medical condition prohibiting them from wearing a face covering, we expect that everyone, 1st grade and older, on-campus will wear a face covering. Not wearing a face covering will be treated as a safety concern, and appropriate action will follow.

When would a student not have to wear a face-covering?

- » Rooms will be set up so that each student can maintain appropriate physical distancing. If physical distancing is maintained, face coverings may be removed during religious services.
- » It may be impractical for students to wear face coverings while participating in some activities if they maintain at least six feet of distance from other students, teachers, and staff who are not wearing face coverings.
- » What do we do if someone does not have a face covering?
- » A disposable face covering will be provided.

CHECK-IN & PICK UP

Check-in & Pick-up Protocols

- » All families with children birth - 5th grades will be asked to enter the building near the 287 Highway entrance. If you do not have a child in this age group, please enter the church building by the Midlothian Parkway side entrance.
- » Pre-registration will be available for birth - 5th grades. All families need to download the Church Center App to ensure proper placement and convenient touchless check-in experience.
 - Classes have maximum capacities. Registration will close as classes fill up for birth-5th grades.
- » Upon arrival, touchless check-in areas will be designated for families of birth - 5th grade on level one and upstairs for 1st - 5th grades to encourage physically distanced procedures. Please follow directional signage.

PRESCHOOL, CHILDREN, & STUDENTS PROTOCOLS

Classrooms

- » Each classroom will be disinfected between uses.
- » Shared equipment procedures:
 - Where possible, we will not share supplies. Students will be asked to bring their own Bible.
 - When necessary to use shared supplies, they will be disinfected with provided cleaning materials between users.

Food

- » **Preschool:** No snacks will be distributed for the time being.
- » **Children:** Individually packaged items/candy may be distributed during service to be consumed off-site.
- » **Students:** The Student Café will be open and selling only pre-packaged snacks. Wednesday night meals will be discontinued for the time being.

Playground

- » The playground will be available for use.
- » Children will use hand sanitizer before and after the use of the playground.
- » The playground will be regularly deep cleaned per schedule.

Campus Cleaning

- » Campuses are cleaned before, in between, and following all ministry experiences on campus with an emphasis on cleaning high traffic and multiple touch areas, including door handles, restrooms, classrooms, and large group transition areas.

Hand Sanitizer

- » Touchless sanitizer stations will be placed at entrances.
- » Also, wall-mounted hand sanitizer stations will be placed in restrooms and classrooms.

COVID-19 SYMPTOMS

In evaluating whether an individual has symptoms consistent with COVID-19, consider the following question: Have they recently begun experiencing any of the following in a way that is not normal for them?

- » Feeling feverish or a measured temperature greater than or equal to 100.4° F
- » Loss of taste or smell
- » Cough
- » Difficulty breathing
- » Shortness of breath
- » Fatigue
- » Headache
- » Chills
- » Sore throat
- » Congestion or runny nose
- » Shaking or exaggerated shivering
- » Significant muscle pain or ache
- » Diarrhea
- » Nausea or vomiting

Close Contact

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. The definition of close contact is evolving with our understanding of COVID-19, and an appropriate public health agency should determine individual scenarios. In general, close contact is defined as:

- » (a) being directly exposed to infectious secretions (e.g., being coughed on); or
- » (b) being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact face covering (i.e., both the infectious individual and the potential close contact have been consistently and adequately covering their face), ventilation, presence of dividers, and case symptomatology may affect this determination.

Either (a) or (b) would define close contact if it occurred during the infectious period of the case, defined as two days before symptom onset to 10 days after symptom onset. In the case of asymptomatic individuals who are lab-confirmed with COVID-19, the infectious period is defined as two days before the confirming lab test and continuing for ten days following the confirmed lab test.